



BRANDON SCHOOL DIVISION

Facilities/Transportation Committee Minutes

Monday, April 27, 2015 – 10:00 a.m.
Boardroom, Administration Office

Present: J. Murray (Chairperson), S. Bambridge, G. Buri.
D. Labossiere, G. Malazdrewicz, M. Clark, R. Harkness.
Regrets: M. Sefton (Alternate).

1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 10:03 a.m. by Committee Chair Jim Murray.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of March 23, 2015 and April 13, 2015 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) Rubber Paving – Update

The Summary of Survey of Rubber Paving update provided by Mr. Barry Stamper, Supervisor of Facilities, was reviewed. Mr. Mel Clark, Director of Facilities and Transportation, stated that this product would be beneficial if it lasts. Two references were provided, with no long-term data available yet. No other references from RTR/Rubber Paving Manitoba were available. Mr. Malazdrewicz, Associate Superintendent, said that there are concerns that the rubber would get hot in the summer months. It was noted that none of the references had shoveled snow off of the surface. Trustee Murray stated that the Board will monitor and look for more information regarding:

- Heat issues
- Snow removal

The 3 references provided by the supplier make the findings inconclusive, as only 2 of those references were exterior references.

Agreed

At this time, due to insufficient references and information, the Committee does not approve the rubber paving project submitted by the École Harrison Parent Council.

B) Bus Request

This matter was discussed and it was noted that this is something that has been approved for several years for the Society for Manitobans with Disabilities. The Committee agreed to recommend the provision of a school bus to the Society for Manitobans with Disabilities for their Summer Camp Program.

Recommendation:

That a wheelchair school bus be provided to the Society for Manitobans with Disabilities for their Summer Camp Program from July 20 – August 28, 2015 at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Transport Board.

C) Earl Oxford School – Fence/Sidewalk

At a recent joint City of Brandon/BSD meeting, a concern was raised regarding the sidewalk on the south side of Victoria Avenue at 18th Street along the Earl Oxford fence line. The concern was that the sidewalk narrows considerably with the beginning of the turning lane and that this increases the potential for injury for all pedestrians, but especially for students.

The City proposed that if BSD would move the fence, the city would widen the sidewalk. Mr. Clark noted that moving the fence can be done at minimal cost, but this change would require an easement agreement with the City. There are also slope concerns and grade issues that must be addressed prior to moving the fence. Trustee Bambridge noted that the City raised the issue, and they are willing to do the engineering and change the sidewalk.

Agreed:

The Committee agreed to the fence being moved and an easement agreement with the City, but that all costs related to widening the sidewalk and moving the fence be the responsibility of the City of Brandon.

D) Crocus Plains Culinary Ventilation

Mr. Clark provided an update on this matter and noted that a letter was received from Brandon Fire and Emergency Services, dated July 17, 2013, giving BSD 2 years to upgrade Crocus Plains Ventilation Control of Commercial Cooking area to meet minimum fire safety requirements. The ventilation upgrade has been in the 5 Year Capital Plan for the last 3 years. Mr. Clark advised that Public Schools Finance Board has indicated that they have no money for this type of repair/upgrade at this time and that the project is in the queue. There has been no increase in the engineering budget for a long time which leaves this work on BSD to fund. A few years ago when this matter was looked into the cost was \$100,000+.

Mr. Malazdrewicz added that this is an old, original ventilation system. It cannot be expanded as it does not meet code. There are concerns regarding liability and what will be covered. The School Division is looking for an extension of the timelines, as the current 2 year extension deadline is July, 2015 to have the work completed. Trustee Murray noted that PSFB should be responsible for the repairs, but to avoid a shutdown of the Culinary Arts program, BSD will likely have to pay for the work. Costs are estimated to be \$200,000 from start to finish. Senior Administration has a meeting scheduled with the Fire Department on May 28, 2015 to review the situation and ask for an extension.

E) 2014-2015 Facilities Report

Mr. Clark reviewed the report which had been distributed at the previous Facilities and Transportation Committee meeting.

Maple Leaf recruiting was discussed. They are not actively recruiting off-shore at this time but there are still EAL students coming into the Division as they are sponsored by those already landed in Brandon..

Mr. Clark reviewed the schools and current capacities. Trustees asked questions for clarification regarding catchment areas and school of choice. Mr. Clark gave updates on the new housing developments around the city and noted that as some areas are not within walking distance of schools, students will have to be bused. Meadows, Riverheights and Linden Lanes student capacities were discussed.

Mr. Clark stated that both Crocus Plains and Vincent Massey have space for the next 10 years. He noted that by 2023, Brandon School Division is projected to have over 10,000 students. Trustees asked questions for clarification regarding transient rates.

The Committee suggested that the new J & G home developments be discussed at the next Senior Administration meeting and information be brought back to the Committee in June.

6. OPERATIONS INFORMATION

A) Bus Garage Project Update

MCM Architects is working on the project and will be ready to tender May 26, 2015, with a closing date in mid-June. This item will go to the June 22, 2015 Board Meeting for approval.

B) Facilities Project Update

The Director of Maintenance and Transportation, Mr. Mel Clark, provided verbal updates on the following projects:

- Waverly Park – 2 classroom addition
- Meadows – 3 classroom addition and elevator
- George Fitton - 2 classroom renovation
- Vincent Massey - Roof replacement
- École Harrison - Roof replacement
- Neelin - Roof replacement
- Vincent Massey - Steam heating system replacement
- Vincent Massey - Science labs
- Betty Gibson – Modular classroom
- Betty Gibson – Grooming room

8. NEXT REGULAR MEETING: Monday, May 25, 2015, 10:00 a.m., Boardroom

The meeting adjourned at 11:24 a.m.

Respectfully submitted,

J. Murray, Chair

S. Bambridge

G. Buri

M. Sefton (Alternate)